BEHAVIOUR PROTOCOL FOLLOWING THE COVID-19 EMERGENCY AGREED FOR THE CLEANING AND SANITISATION SERVICES IN THE BUILDINGS OF THE UNIVERSITY OF BRESCIA

1. Obligation for employees with fever over 37.5
   Obligation to measure body temperature and to stay at home in the presence of fever (over 37.5) or other flu symptoms and to call your family doctor and the health authority.

2. Hand washing
   It is mandatory for the people present at the university facilities to take all hygienic precautions, in particular for the hands, and the company to provide suitable cleaning equipment.

3. Masks and gloves
   It is necessary to use masks and other compliant personal protective equipment (gloves, goggles, work uniforms), supplied by the company. Avoid working in groups in order to keep an interpersonal distance of at least one meter and where it is not possible, agree with the client on possible organisational solutions.

4. Areas with limited access
   Access to common areas, including changing rooms is limited, with continuous ventilation of the rooms, reduced dwell time and with maintenance of the safety distance of 1 meter between people.

5. Bathrooms, changing rooms and vending machines
   Sanitise the changing rooms and ensure periodic sanitisation and daily cleaning, with special detergents provided by the company, of the rooms used for shared kitchens, the appliances they contain (household appliances for common use), keyboards and vending machines.

6. Management of a coronavirus case
   In the event that a person present in the university spaces develops a fever and symptoms of respiratory infection such as cough, he or she must immediately declare it to his or her supervisors or to the reception managers for the Residences who must agree with the Contract Manager.
on the measures to be taken to disinfect the rooms used. The University must isolate the individual and put in place all the measures envisaged by the competent health authorities.
AREA SANITISATION METHODS, PRODUCTS AND THEIR USE:

- OFFICES, CLASSROOMS, READING ROOMS AND LABORATORIES: sanitisation of all floors and surfaces with particular attention to keyboards, mice, doors (handles), handrails and all contact surfaces, using a bactericidal 75% alcohol disinfectant solution. Floor cleaning using the bactericidal SUTTER ONDA disinfectant product.

- HYGIENE SERVICES AND CHANGING ROOMS: sanitisation of all worktops and surfaces with particular attention to benches, seats, tables, doors, handles and all bathroom fittings, using 75% Alcohol Solution (for benches, cabinets, seats and tables), DESA CLOR GEL (for all bathroom fittings except steel), SUTTER ONDA (for flooring) all of which have a high bactericidal effect.

- FOOD AREAS: sanitisation of all worktops and surfaces, dispense 75% alcohol solution on all surfaces, wait 5 minutes to allow the solution to take effect, remove the product with a cloth. Floor cleaning using SUTTER ONDA agrifood detergent, where possible with the aid of a scrubber drier machine for faster and more effective cleaning.

- COMMON PARTS: sanitisation of all contact elements with particular attention to handrails, doors and handles, using bactericidal 75% alcohol solution. Floor cleaning using SUTTER ONDA agrifood detergent, where possible using a scrubber drier for faster and more effective cleaning.

- Product use:

  SUTTER ONDA: 2% - 4% (from 200ml to 400ml in 10 L of water)
  DESA CLOR GEL: Ready to use
  ALCOHOL SOLUTION 75%: Ready to use